

YOUR TAX LADIE
Personal Tax Prep Information Sheet

PERSONAL INFORMATION:

Name: _____ Filing Status: _____

Social: _____ - _____ - _____ Birthday: ____/____/____

Address: _____

Phone: (____) _____ - _____ Occupation _____

Email: _____

Facebook: _____

SPOUSE INFORMATION:

Name: _____

Social: _____ - _____ - _____ Birthday: ____/____/____

Phone: (____) _____ - _____

Email: _____

DEPENDENT INFORMATION:

Name: _____

Social: _____ - _____ - _____ Birthday: ____/____/____

Relation: _____ Months in Home: _____

DEPENDENT INFORMATION:

Name: _____

Social: _____ - _____ - _____ Birthday: ____/____/____

Relation: _____ Months in Home: _____

DEPENDENT INFORMATION:

Name: _____

Social: _____ - _____ - _____ Birthday: ____/____/____

Relation: _____ Months in Home: _____

DEPENDENT INFORMATION:

Name: _____

Social: _____ - _____ - _____ Birthday: ____/____/____

Relation: _____ Months in Home: _____

TAX RETURN DUE DILIGENCE COMPLIANCE 2018

1. Can anyone else claim your dependent as a dependent on their return?
Yes _____ No _____
If yes. Please explain: _____

2. Were any of the dependents you took care of permanently disabled?
Yes _____ No _____
3. Did you provide more than half of the support for dependent in 2018?
Yes _____ No _____
4. Did your dependent/dependents live in another household more than 6 months, and/or someone else provided more than 50% of their support in 2018? Yes _____ No _____ If yes, please explain:

5. Are you married? Yes _____ No _____ If yes. Are you separated? Yes ___ No ___
6. Did you live with your Spouse for the last 6 months of the year? Yes _____ No _____
7. Did you pay over 50% of the cost of maintaining your household in 2018? Yes ___ No ___
8. Did you receive any type of governmental assistance support in 2018? Yes ___ No ___
Such as: Food Stamps ___ Housing Assistance ___ Childcare_____.
9. Was your Earned Income Credit disallowed in 2018? Yes _____ No _____
If yes. Please explain: _____

10. Do you have any investments income? Yes _____ No _____
11. Do you have any Self Employment income? Yes _____ No _____ If yes.
Please ask a Representative for a Self-Employment Worksheet.

I hereby certify that all information disclosed here is complete and accurate to the best of my knowledge.

Client Signature: _____ Date: _____

Name: _____

YR: _____

How do you wish to receive your REFUND?

(Initial Below)

ADVANCE (No Interest) _____

LOAN (With Interest) _____

OFFICE CHECK _____ PREPAID CC _____

DIRECT DEPOSIT _____ (must attach voided check)

IRS CHECK* _____ IRS DIRECT DEPOSIT* _____ (must pay fees upfront*)

*must pay tax prep fees upfront; must attach bank document for any direct deposits

Mother's maiden name _____

Other Services

Are you interested in a program to help eliminate debt and rebuild credit? (Y)___ (N)___

Do you have or want to start a business? (Y) ___ (N)___

How did you hear about us?

- Sign
- Flyer
- Referral: _____
- Church: _____
- Ace Cash Express
- Sign Thrower
- Other: _____
- Walk – In

Please sign (or type name): _____

CONSENT TO DISCLOSURE OF TAX RETURN INFORMATION

_____, its affiliates and assignees, shall be referred to as (“we,” “us” and “our”).
(Printed name of Tax Preparer)

Federal law requires this consent form be provided to you (“you” refers to each taxpayer, if more than one). Unless authorized by law, we (“we” cannot disclose your tax return information to third parties for purposes other than the preparation and filing of your tax return without your consent. If you consent to the disclosure of your tax return information, Federal law may not protect your tax return information from further use or distribution.

You are not required to complete this form to engage our tax preparation services. If we obtain your signature on this form by conditioning our services on your consent, your consent will not be valid. If you agree to the disclosure of your tax return information, your consent is valid for the amount of time that you specify. If you do not specify the duration of your consent, your consent is valid for one year from the date of the signature.

You have indicated that you are interested in receiving an Electronic Disbursement Service and/or Loan (or collectively, “Products or Service”) from EPS Financial, a division of MetaBank. In order to provide you with the opportunity to apply for one of these Products or Services, we must disclose all of your 2018 tax return information necessary for evaluating the request to EPS Financial. If you request a more limited disclosure of tax return information, you will not be eligible to submit an application request for these Products or Services. If you would like us to disclose your 2018 tax return information for this purpose, please sign and date your consent to the disclosure of your tax return information.

By signing below, you authorize us to disclose to the EPS Financial all of your 2018 tax return information necessary for the evaluation and processing of your request for a Product or Service. You understand that if you are unwilling to authorize the disclosure and sharing of your tax return information with EPS Financial, you will not be able to obtain a Product or Service, but you may still choose to have your tax return prepared and filed by us for a fee.

Printed Name of Taxpayer: _____

Taxpayer Signature: _____ Date: _____

Printed Name of Joint Taxpayer: _____

Joint Taxpayer Signature: _____ Date: _____

CONSENT TO USE OF TAX RETURN INFORMATION

_____ (WE, US, & OUR)

Printed name of tax preparer _____

Federal law requires this consent form to be provided to you ("you" refers to each tax payer, if more than one). Unless authorized by law, we cannot use your return information for purposes other than the preparation and filling of your tax return without your consent.

You are not required to complete this form to engage our tax return preparation services. If we obtain your signature on this form by conditioning our tax return preparation services on your consent, your consent will not be valid. Your consent is valid for the amount of time that you specify. If you do not specify the duration of your consent, your consent is valid for one year from the date of signature.

If you do not consent, then you may still have your tax return prepared and electronically filed by us for a fee.

For your convenience, we have entered into arrangements with a third party to provide qualifying taxpayers with the opportunity to apply for financial products ("Loan, Electronic Refund Check, or Electronic Refund Deposit"). To determine whether these products may be available to you, we will need to use your tax return information by analyzing it and calculating the amount of your anticipated refund.

If you would like us to use your tax return information to determine whether these products may be available to you while we are preparing your return, please sign and date this consent to the use of your tax return information.

By signing below, you (including each of you if there is more than one tax payer) authorize us to use the information you provide to us during the preparation of your 2018 tax return to determine whether to present you with the opportunity to apply for these products and services.

Printed Name of Tax Payer _____

Tax Payer Signature _____ Date _____

Printed Name of Joint Tax Payer _____

Joint Tax Payer Signature _____ Date _____